



ENROLMENT FORMALITIES

Minimum age: 18

Upon receipt of the enrolment form and your French test, we will send you an invoice. Your enrolment will be considered valid upon receipt of your full payment. For any visa application, we will send you the necessary documents after payment.

An amendment fee of 70€ will be levied for any change made to a booking which has already been confirmed and invoiced.

Special delivery: 100€



CANCELLATIONS

• More than 30 days before the start of the course : 90€ administration fee will be retained + 120€ accommodation fee.

• Between 30 days and 15 days before the start of the course: 50% of the payment received will be refunded

• Less than 15 days before the start of the course : no refund

• Course already begun: no refund

• If the student does not obtain his visa, Elfe will refund the full amount received minus 90 € in administration fee

• Private lessons cancelled less than 48 hours: no refund

• In the event of insufficient applications for a specific course the school reserves the right to offer an alternative programme of equal value

• Special COVID-19 :

- In the event of the school closing for reasons of «force majeure», state of emergency or a decision by the French authorities when the courses have already started, training will be offered online. No refund will be possible.

- If the student is unable to travel due to health restrictions and has to cancel his stay before the start of classes the school will offer to postpone the training for a period of 18 months, at no additional cost. No refund will be possible.



PAYMENT

Payment is to be made out to ELFE in euros (bank fees are to be paid by you).

• by bank transfer to ELFE (bank transfer costs are your responsibility.)
Clearly indicate your name and the quote number to:

CIC : 15 rue Bachaumont - 75002 Paris - France

Code IBAN : FR76 3006 6109 3000 0200 7580 139 - BIC : CMCIFRPP

Code banque : 30066 - Code guichet : 10930 - Numéro de compte : 00020075801 -

Clé RIB : 39

• by credit card, Visa or Mastercard

• cash



Elfe
ÉCOLE DE
LANGUE
FRANÇAISE

Établissement privé d'Enseignement Supérieur
15, rue Montmartre - 75001 Paris - France
Tél. : +33 (0)1 48 78 73 00